**FREELANCE SCRIPT FEATURE DOCUMENT**

**Employer View**

**Register**:

* User can find the register option at the top right of the page.
* User can register with valid mail id, User name and password.
* User can also choose the option like whether the user needs work or the user going to hire some person.
* Conformation mail will be sent to the registered mail id.
* User can also see the quick link for Terms and conditions, privacy policy in the register page itself.
* User can also register with their social network login.

**Login:**

* User can find the login option at the top right of the page.
* User can login with valid email and password.
* User can find the quick link for forgot password.

**Home page:**

* Post project option is viewed at the top of the page, user can post the project.
* User can view Browsing categories, in which the user can find the list of categories.
* User can view project, where the list of project is viewed with project name, location, price.
* User can view find work, the list of job is viewed with details.
* User can view how it works, where the user can find the process details of the company.
* User can view pricing, the user can see the price plan.
* User can view about, the can see about the company.
* User can view contact, user can see the contact details.
* User can search the project in search for project option.
* User can search the project by using the skills in search by skill option.
* User can search the project by selecting the project price type(Fixed price projects, hourly projects).
* User can see the grid view of some design what the company is doing.
* User can also see the number of user who is already using the website, number of project, last month payouts, payouts to date.
* User can see the list of recent project with project name, location, price.
* User can see some best designers design in grid view.

**Post project:**

* User can post a new project.
* User can select the project category.
* User can select the sub-category.
* User can mention the project name, project description, skills required for the project.
* User can also upload a file which is related to the project.
* User can select the project budget.
* User can also mention project bid expiry date.
* User can select the type of project.

**Project:**

* User can find the list of project with project name, location, price.
* User can search the project with the help of search option.
* User can filter the project by the option(newest, oldest, last week, last month, last year).
* User can assign the project to the employee.
* User can view the complete details of the particular project(Project id, project description, job details, About the employer, ratings, additional files, skill required).
* User can also edit the project details.

**Find work:**

* User can find the project by selecting the category.
* User can find the project by selecting the budget type(Fixed price projects, hourly projects, All).
* User can find the project by location.
* User can find the project by Country.
* User can also find the project based on project.
* User can view the complete details of the particular project(Project id, project description, job details, About the employer, ratings, additional files, skill required).
* User can also edit the project details.

**Pricing:**

* User can see the pricing plan for the site.
* User can see the cost and benefits of all the plan.
* User can choose any plan based on his requirement.

**NewsLetter:**

* User can give their mail id to subscribe the news letter.
* The user get the news letter from the website.

**Dashboard:**

* The user can see the compete contact details.
* User can see the number of project.
* User can see the number of portfolio.
* User can see the notice and response of his leads.
* User can also view the quotes.
* User can see his current job.
* User can view the complete details of the particular project(Project id, project description, job details, About the employer, ratings, additional files, skill required).
* User can also edit the project details.
* User can also see list of invoices.

**Leads:**

* User can see the list of project.
* User can see the details of the project.
* User can search the project in the search option.
* User can view the project by using filter(newest, oldest, last week, last month, last year).

**Quotes:**

* User can see the list of quotes.
* User can see the quotes details.
* User can filter the quotes by status(Pending, Approved).

**Jobs:**

* User can view the list of project.
* User can view the details(Project name, bids, Skill, Date of post, Price, Status).
* User can filter the job by price(Fixed price, hourly rate, All).
* User can filter the job by status(Open, in progress, closed).

**Payments:**

* User can see the list of invoice.
* User can also see the status of the invoice.

**Messages:**

* User can communicate with the company.
* User can also view the message which they sent, receive, draft, archive.
* User can also delete the message.

**My account:**

* User can view his profile.
* User can update his contact details.
* User can change the password.
* User can close the account.
* User can also see the member ship plan.

**View profile:**

* User can see overview of his profile.
* User can see the response of his leads.
* User can also view the quotes.
* User can see his current job.
* User can view the complete details of the particular project(Project id, project description, job details, About the employer, ratings, additional files, skill required).
* User can also edit the project details.
* User can also see list of invoices.
* User can see the portfolio.
* User can add new portfolio.
* User can edit their portfolio.
* User can add review.
* User can see the list of rating which is already given.
* User can add the skill.
* User can also see the list of skill.

**CMS:**

* About us
* FAQ
* How it works
* Testimonials
* Time line
* Information
* Employers
* Services
* Contact us
* Social network connection.

**Freelancer View**

**Login:**

* User should login with valid user name and password.

**Home page:**

* User can see the contact number if the user having any questions at the top canter of the page.
* User can view Browsing categories, in which the user can find the list of categories.
* User can view project, where the list of project is viewed with project name, location, price.
* User can view find work, the list of job is viewed with details.
* User can view how it works, where the user can find the process details of the company.
* User can view pricing, the user can see the price plan.
* User can view about, the can see about the company.
* User can view FAQ, the user can see the question which is raised by the other user.
* User can see a quick link for contact, user can see the contact details.

**Project:**

* User can see the list of project with project name, location, price.
* User can search the project with the help of search option.
* User can filter the project by the option(newest, oldest, last week, last month, last year).
* User can view the complete details of the particular project(Project id, project description, job details, About the employer, ratings, additional files, skill required).
* User can apply the job.
* User can also see the bid status of the particular project.

**Find work:**

* User can find the project by selecting the category.
* User can find the project by selecting the budget type(Fixed price projects, hourly projects, All).
* User can find the project by location.
* User can find the project by Country.
* User can also find the project based on project.
* User can view the complete details of the particular project(Project id, project description, job details, About the employer, ratings, additional files, skill required).
* User can also bid the project.

**Pricing:**

* User can see the pricing plan for the site.
* User can see the cost and benefits of all the plan.
* User can choose any plan based on his requirement.

**NewsLetter:**

* User can give their mail id to subscribe the news letter.
* The user get the news letter from the website.

**Dashboard:**

* The user can see the compete contact details.
* User can see the number of bids.
* User can see the number of portfolio.
* User can see the list of bid to projects.
* User can also view the quotes.
* User can see the list of current jobs.
* User can see the list of invoices.
* User can see his current job.
* User can view the complete details of the particular project(Project id, project description, job details, About the employer, ratings, additional files, skill required).
* User can also see the bid status.

**Leads:**

* User can see the list of bids which the user accepted.
* User can see the details of the employer.

**Quotes:**

* User can view list of quotes for his project.
* User can view the details of the employer.
* User can also see the status of the employer(Pending, Approved).

**Jobs:**

* User can view the list of project.
* User can view the details(Project name, bids, Skill, Date of post, Price, Status).
* User can filter the job by price(Fixed price, hourly rate, All).
* User can filter the job by status(Open, in progress, closed).

**Invoice:**

* User can view the list of invoice which he got from the employer.
* User can see the details of employer invoice(Name, Project name, Amount).
* User can see the status of invoice.
* User can filter the invoice by status(Pending, Approved).
* Once the invoice is approved, the user can download the invoice details.
* User can also filter the invoice by selecting the option(Unpaid, Paid, Withdrawn, Rejected, All invoice).
* User can also cancel the invoice which is already got approve.

**Messages:**

* User can communicate with the employer.
* User can also view the message which they sent, receive, draft, archive.
* User can also delete the message.

**My account:**

* User can view his profile.
* User can update his contact details.
* User can change the password.
* User can close the account.
* User can also see the member ship plan.

**View profile:**

* User can see overview of his profile.
* User can see the bid to project.
* User can also view the quotes.
* User can see his current job.
* User can view the complete details of the particular project(Project id, project description, job details, About the employer, ratings, additional files, skill required).
* User can also edit the project details.
* User can see the bid status of the project.
* User can see the freelancers bids list.
* User can also see list of invoices.
* User can see the portfolio.
* User can add new portfolio.
* User can edit their portfolio.
* User can add review.
* User can see the list of rating which is already given.
* User can add service.
* User can view the list of services.
* User can add the skill.
* User can also see the list of skill.

**CMS:**

* About us
* FAQ
* How it works
* Testimonials
* Time line
* Information
* Employers
* Services
* Contact us
* Social network connection.

**Admin View**

**Login:**

* Admin should login with valid user name and password.

**Dashboard:**

* Admin can view the total number of users, total category, total sub category, total skill.
* At the left side of the page admin can view some list of option which is related to their website.

**Site management:**

* Admin can change the site view.
* Admin can change the site logo.

**CMS pages:**

* Admin can change the CMS setting of the site.

**Location management:**

* Admin can add the new location.
* Admin can view the list of country.
* Admin can also view the number of state under the particular country.
* Admin can see the status of the country(Deactivate, Edit, delete).
* Admin can search the country in the search engine, which is available at the right side of the page.

**Manage category:**

* Admin can view the list of category.
* Admin can add the new category.
* Admin can see the number of sub category.
* Admin can see the status of the category(Deactivate, Edit, delete).
* Admin can search the category by using search option.

**Manage skills:**

* Admin can add the new category.
* Admin can view the list category of skills
* Admin can see the status of the Skill(Deactivate, Edit, delete).
* Admin can search the Skill by using search option.

**Manage users:**

* Admin can manage both the employers and freelancer.
* Admin can add the new employer and freelancer.
* Admin can view the list of employer and freelancer.
* Admin can view the details(Name, phone number, image, mail id, address) of employer and freelancer.
* Admin can view the status(Deactivate, Edit, delete) of employer and freelancer.

**Manage project:**

* Admin can view the list of project.
* Admin can add the new project.
* Admin can see the details(Name, Employer, Status) of the project.
* Admin can view the status(Deactivate, Edit, delete) of the project.
* Admin can search the project by using search option.

**Membership plan:**

* Admin can add the new membership plan.
* Admin can view the list of membership plan.
* Admin can view the details(Plan name, icon, rate, employer fee, freelance fee, project, Skills) of the plan.
* Admin can view the status(Deactivate, Edit, delete) of the plan.
* Admin can search the membership plan by using search option.

**Bidding options:**

* Admin can add the new Bidding options.
* Admin can view the list of Bidding options.
* Admin can view the details(Name, description, amount) of the bidders.
* Admin can view the status(Deactivate, Edit, delete) of the Bidding options.
* Admin can search the Bidding options by using search option.

**Project promotion:**

* Admin can add the new Project promotion.
* Admin can view the list of Project promotion.
* Admin can view the details(Name, description, amount) of the Project.
* Admin can view the status(Deactivate, Edit, delete) of the Project promotion.
* Admin can search the Project promotion by using search option.

**Manage notice:**

* Admin can add the new notice.
* Admin can view the list of notice.
* Admin can view the details (Name, description) of the notice.
* Admin can view the status (Deactivate, Edit, delete) of the notice.
* Admin can search the notice by using search option.

**Manage FAQ:**

* Admin can add the new FAQ category.
* Admin can view the list of FAQ category.
* Admin can view the details of FAQ category.
* Admin can view the status (Deactivate, Edit, delete) of the FAQ category.
* Admin can search the FAQ category by using search option.

**Budget management:**

* Admin can view the currency list and budget list.
* Admin can add the new currency and budget.
* Admin can view the list of currency and budget.
* Admin can view the details of currency and budget.
* Admin can view the status (Deactivate, Edit, delete) of currency and budget.
* Admin can search the currency and budget by using search option.

**Enquiry management:**

* Admin can view the list of Enquiry.
* Admin can view the details (Name, email id, message, mobile number, date) of Enquiry.
* Admin can view the status (View, delete) of the Enquiry.
* Admin can search the Enquiry by using search option.

**Newsletter:**

* Admin can view the list of newsletter subscribers.
* Admin can details (User type, name, email, phone, city) of newsletter subscribers.