

# HR Assist



<b>Address</b>	{value_address}
<b>Contact Person</b>	{value_contact_person}
<b>Mobile Number</b>	{value_mobile_number}
<b>Email</b>	{value_email}

HR Assist Admin Features -Maintain candidate info in electronic format and reduce redundant data - Manage unlimited number of internal and external job postings -Add and Manage candidates information and resumes -Advanced candidate search -View the applicants for active Job postings -Tracks interview results -Post and Track general comments Configuration menu - max size,file type and email setup -Easy customization menu, change background, tables and border colors -Configuration menu - max size,file type and email setup -Receive notification when candidate registers -Receive notification when candidate applies for a job -Secure Login and Password recover Candidate Features -Registration/Resume Upload - Manage Profile/Update Resume -Advanced job search -Apply to job listings and received email notification - Forward job opportunities to friends -View All Applied History -Secure Login and Password recovery

For more details, please visit <http://scripts.goclix.com/hr-assist-10881>